



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
NATIONAL MARINE FISHERIES SERVICE
NORTHEAST REGION
55 Great Republic Drive
Gloucester, MA 01930-2276

March 14, 2013

Federal Permit Number: «NUM»
«OWN»
«STRT1»
«STRT2»
«CITY», «ST» «ZIP1»

Dear «OWN»,

In order to provide you with better access to the vessel landings data maintained by NOAA's National Marine Fisheries Service (NMFS), you can now view your vessel's landings data electronically through Fish-On-Line. Fish-On-Line can be accessed by typing the following secure URL into your internet browser:

<https://www.nero.noaa.gov/NMFSlogin/>

Fish-On-Line offers many convenient services. It allows you to track the landings information reported both by yourself and by the federally permitted seafood dealers you sell to, allowing you to more quickly address any missing information or inaccuracies in the data maintained by NMFS. It allows you to view, save and print the most recent six months of vessel trip reports and dealer landings reports for your vessel. Depending on the types of permits your vessel holds, Fish-On-Line also provides access to Days-At-Sea allocation and trip information, PSC letters and landings, your VTR Compliance history, observed trip information, historic IVR herring landings, and more. Fish-On-Line allows you to submit electronic Did-Not-Fish reports up to three months in advance. Please be aware that certain permit categories require weekly submission of Fishing Vessel Trip Reports.

To begin taking advantage of all that Fish-On-Line has to offer, please follow the simple steps outlined in the attached instructions. If you would like access to landings information older than six months, have questions on how to access your data, or discover missing data or inaccurate data reported for your vessel, please contact NMFS at (978) 281-9133 or by email at fso.data.requests@noaa.gov.

Sincerely,

John F. Witzig, Ph.D.
Director
Fisheries Data Services Division


Fish-On-Line Login Instructions

To login to the system you will need both your 6-digit federal permit number, which is your **User ID**, and your 5-digit personal identification number (PIN), which is your **Password**. Please keep your confidential vessel PIN safe and do not share it with anyone else. If you lose your confidential vessel PIN or cannot access Fish-On-Line please contact NMFS at (978) 281-9133 or by email at fso.data.requests@noaa.gov.

To login to the system, type the following secure URL into your internet browser:

<https://www.nero.noaa.gov/NMFSlogin/>

After entering your User ID (your permit number) and Password (your PIN), click the Login button.

 **NOAA FISHERIES** NOAA User Login

Wednesday, January 9, 2013

We are working to improve the design of Fish Online and add helpful functions to this website - look for changes coming soon!





Please Log In

User ID:

Password:

[Forgot your password?](#)

You may access this application with current versions of the major web-browsers. If you use an older browser, please use one of the links below to install compatible software. [Click here](#) to read our privacy policy.

For assistance with this website call (978) 281-9246

Once you have successfully logged into the system you will see a screen similar to the one shown below. To view a list of the reports available to you, click *Reports* on the left side of the screen, then *Downloadable Reports*.

The screenshot displays the NOAA Fisheries Fish Online Reports interface. The top navigation bar includes a welcome message, a link for users who are not logged in, the current date (Wednesday, January 9, 2013), and a Logout button. A left-hand menu under the 'Reports' heading lists various report categories. The main content area shows a list of reports, each with icons indicating available download formats: HTML (represented by a document icon), Excel (represented by a green Excel icon), and CSV (represented by a red CSV icon). A link for '2012 Reporting Weeks (pdf)' is also visible. At the bottom of the page, there are three icons labeled 'MS Excel', 'Comma Delimited File', and 'Web Browser'. An orange banner at the bottom left contains the text: 'Fish Online has a new look. More features coming soon!'.

Opening a Report:

In order to access your reports you will need to select a report type. 3 different format options are currently available. These are:

HTML – accessed via your internet browser

Excel– a Microsoft Excel file

CSV – a comma delimited file available to numerous software applications

To open a report, click on the desired selection and the report will open in the selected format. HTML reports will open immediately while Excel and CSV reports will prompt you to select 'Open' or 'Save' from a popup box that will appear on your screen.

Saving a Report:

To save your report, click on either the Excel or CSV format box of the report you would like to save. When the popup box appears prompting you to 'Open' or 'Save', click 'Save' and you will be able to choose where on your computer you wish to save the report. You will also be able to rename the report.

Filing an Electronic Did-Not-Fish Report:

To submit Did-Not-Fish reports electronically, click *VTR (Did Not Fish)* on the left side of the page. You will be brought to a page with an electronic copy of a paper Fishing Vessel Trip Report form. Click the blue 'DID NOT FISH (click here)' box at the top left of the page. A grid showing either reporting weeks or reporting months (depending on the types of permits you hold) will appear. If the grid shows reporting weeks, it means you hold at least one permit requiring weekly reporting.

An example of a **weekly** reporting grid:

Fishing Vessel Trip Report																							
Note: Vessels with Herring permits are responsible for weekly DNF reporting beginning with the week ending September 10, 2011																							
2011 May	2011 Jun	2011 Jul	2011 Aug	2011 Sep	2011 Oct	2011 Nov	2011 Dec	2012 Jan	2012 Feb	2012 Mar	2012 Apr	2012 May	2012 Jun	2012 Jul	2012 Aug	2012 Sep	2012 Oct	2012 Nov	2012 Dec	2013 Jan	2013 Feb	2013 Mar	2013 Apr
week of May 7th	week of Jun 4th	week of Jul 2nd	week of Aug 6th	week of Sep 3rd	week of Oct 1st	week of Nov 5th	week of Dec 3rd	week of Jan 7th	week of Feb 4th	week of Mar 3rd	week of Apr 7th	week of May 5th	week of Jun 2nd	week of Jul 7th	week of Aug 4th	week of Sep 1st	week of Oct 6th	week of Nov 3rd	week of Dec 1st	week of Jan 5th	week of Feb 2nd	week of Mar 2nd	week of Apr 6th
week of May 14th	week of Jun 11th	week of Jul 9th	week of Aug 13th	week of Sep 10th	week of Oct 8th	week of Nov 12th	week of Dec 10th	week of Jan 14th	week of Feb 11th	week of Mar 10th	week of Apr 14th	week of May 12th	week of Jun 9th	week of Jul 14th	week of Aug 11th	week of Sep 8th	week of Oct 13th	week of Nov 10th	week of Dec 8th	week of Jan 12th	week of Feb 9th	week of Mar 9th	week of Apr 13th
week of May 21st	week of Jun 18th	week of Jul 16th	week of Aug 20th	week of Sep 17th	week of Oct 15th	week of Nov 19th	week of Dec 17th	week of Jan 21st	week of Feb 18th	week of Mar 17th	week of Apr 21st	week of May 19th	week of Jun 16th	week of Jul 21st	week of Aug 18th	week of Sep 15th	week of Oct 20th	week of Nov 17th	week of Dec 15th	week of Jan 19th	week of Feb 16th	week of Mar 16th	week of Apr 20th
week of May 28th	week of Jun 25th	week of Jul 23rd	week of Aug 27th	week of Sep 24th	week of Oct 22nd	week of Nov 26th	week of Dec 24th	week of Jan 28th	week of Feb 25th	week of Mar 24th	week of Apr 28th	week of May 26th	week of Jun 23rd	week of Jul 28th	week of Aug 25th	week of Sep 22nd	week of Oct 27th	week of Nov 24th	week of Dec 22nd	week of Jan 26th	week of Feb 23rd	week of Mar 23rd	week of Apr 27th

Weeks or months available for reporting have dark blue text and are clickable. Weeks or months for which you've already submitted a report [or for which no report is required] have light grey, crossed-out text and are not clickable.

Click the weeks or months for which you would like to submit a Did-Not-Fish report. You may click as many as you'd like to submit a report for. Selected weeks or months will highlight in dark blue. Once you have clicked at least one week or month a 'Submit VTR' button will appear above the reporting grid. After selecting all the weeks or months for which you'd like to report, click the Submit VTR button and an electronic copy of the submitted Fishing Vessel Trip Reports will appear. You have successfully submitted an electronic Did-Not-Fish report! This is your official copy. Please print for your records.

VTR Compliance Report

If you are out of compliance with your Fishing Vessel Trip Reports, a “VTR Compliance” link will show up as an item under the Reports section. Click the link for a report listing each week (or month) for which you owe a VTR.

Unavailable Reports

There may be times when a report is unavailable. This may occur for several reasons. One such reason would be there is no data available for a specific report or permit. There may also be times when the system is updating and all reports are unavailable, in this case your data should be available again when the system has completed updating.

Application Time Out

After 15 minutes of inactivity you will automatically be logged out of the system and you will need to login again. This is to prevent unauthorized access of your reports should you walk away from your computer. You may log back into the system by selecting the link ‘Click to Login Again’.

Account Locked

You will be allowed 3 attempts to login. If after the 3rd attempt you are not able to successfully login your account will be locked in order to prevent unauthorized access to your account.

If your account is locked you will need to contact NMFS at (978) 281-9133 from 8:00 a.m. to 4:30 p.m. Eastern Standard Time, Monday through Friday or by e-mail at fso.data.requests@noaa.gov to have your account unlocked.

For Assistance

We hope you find these features convenient. Should you have questions or difficulty accessing the system please contact NMFS at (978) 281-9133 from 8:00 a.m. to 4:30 p.m. Eastern Standard Time, Monday through Friday or by e-mail at fso.data.requests@noaa.gov and we will be glad to assist you.