

ASM Summary

Topic	Completed By			Where Will this Occur	Where Detailed	Details
	NMFS	Providers	Sectors			
Eligibility status of at-sea monitor providers	NEFSC evaluates and makes public	Apply	---	Workshop this summer	A16, Strawman	
Certification/approval of at-sea monitor providers	NEFSC reviews and approves	Supply to Sectors (standardized approach would be best)	Information must be submitted through Operations Plan by the Sector	Operations Plan	A16, Strawman	Sector monitoring program service providers, including those providing dockside, roving, and at sea monitor services, must apply for certification/approval from NMFS. NMFS shall approve or disapprove a service provider based upon the completeness of the application and a determination of the applicant's ability to perform the duties and responsibilities of a sector monitoring service provider.
Training	NEFSC develops, offers as needed	Sends and supports candidates	Involvement is strongly encouraged	Falmouth, MA then on the road	Strawman	Under development. Approximately 8 days, includes: safety, data collection, species identification, catch estimation, reporting requirements, computer usage, conflict resolution.
Pre-test to screen candidates	NEFSC develops, offers as needed	---	---	Falmouth, MA then on the road	Strawman	Still to be developed
Background checks, TWIC card	---	Would complete prior to training	---	Must be completed before training	Strawman	Completing research on Homeland Security requirements, etc.
Refresher trainings	NEFSC develops, offers as needed	Sends and supports candidates	Involvement is strongly encouraged	Falmouth, MA then on the road	Strawman	Annual; 3-day; safety, species identification, data collection review
Gear requirements for at-sea monitors	NEFSC will issue whenever possible	Ensures that all monitors have required gear	---	Falmouth, MA then on the road	Strawman	List of required gear has been made; purchasing gear to lower costs
Pre-trip notification	NEFSC reviews and approves	---	Must present in Operations Plan		Strawman	May be developed jointly by providers and sectors
Vessel selection	NEFSC reviews and approves		Information must be submitted through Operations Plan by the Sector	Operations Plan	Strawman	
Vessel safety	NMFS, OLE	Ensures all monitors are following and reporting	Would be good to be sure that all vessels meet safety requirements to avoid delays	On vessel prior to every trip	Magnuson Act	Summarized on Pre-trip Safety Checklist

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Coverage levels	NEFSC develops good faith approximation as minimum, approves final level.		Information must be submitted through Operations Plan by the Sector	Operations Plan	Workshop results and any updates	Details provided by Susan Wigley's presentation. Use "days" as the achieved target; use "trips" as target. NEFSC will work with sectors to identify more appropriate coverage levels for each sector once additional information becomes available.
Data collection	NEFSC sets standard data collection procedures	Implements protocols		Standard data collection procedures will be set during training.	Strawman, At-Sea Monitoring Manual	Manual under development
Reporting - Trip Data	NEFSC enters, tests, audits, and make available to sector managers and NERO	Observer/ provider must submit data to NEFSC within 48 hours of end of trip (electronic)			Strawman	Standard format under development. Data confidentiality and data sharing agreements also under consideration.
Performance Monitoring	NEFSC will review achievement of coverage levels, vessel selection, sampling implementation, data quality	Should review achievement of coverage levels, vessel selection, sampling implementation and data quality at least monthly, and adjust if necessary.	Sector manager interacts with provider and NEFSC to improve coverage and selection protocols, if necessary.		Strawman	Under development