

## Sector Reporting Requirements

June 9, 2009

### 1. Sector Manager's Weekly Report

Sectors are required to report all landings and discards by sector vessels to NMFS on a weekly basis. This includes cumulative catch and discards by stock, status of ACE, for each of the 15 stocks allocated to the sector and enforcement issues.

- a. Information required
  - i. For each stock within Sector's allocation (see Table 1. for data file format): week ending date, stock area, species, gear, number of trips, reported landings, (landed pounds and live pounds), discards (live pounds), total catch (live pounds) and whether this is a new or updated record
  - ii. The report will also include a summary by stock of the status of the sector's ACE (pounds remaining and percent remaining).
  - iii. Enforcement issues includes discrepancies noted by dockside/roving monitors between dealers and offloads
  - iv. Summary of dockside monitoring efforts
  - v. List of vessels landing in a week.
- b. Timing: Reports are to be submitted on a weekly basis to be consistent with dealer reports (i.e., submitted by Tuesday 2400 hours of week following reporting week). Timing may be modified to daily submission if status of remaining ACE is critically low.
- c. Purpose:
  - i. Monitor sector ACE usage
  - ii. Determine eligibility to transfer ACE to another sector
  - iii. Identify and rectify errors in dealer and VTR data
  - iv. Validate sector catch reports through at least monthly evaluation of available data by FSO
- d. The sector manager must ensure that confidentiality of all data is maintained
- e. Submission method: Reports are to be emailed to NMFS as a comma separated value (CSV) file. File format for this is found in Table 1.

### 2. Data to be available to NMFS upon request

If the data discrepancy between NMFS data and sector manager's report is significant, NMFS will require sector managers to make available detailed trip-by-trip data for auditing. The trip data may include but not necessarily be limited to vessel permit number, declaration data, area fished, gear used, hail landings by species, discard by species if trip is observed, and landing by species reported by dealers.

- a. Data sources
  - i. Dealer - Sectors will obtain and maintain dealer reports for each trip made and each dealer transaction for a trip. When requested, reports will be transmitted to NMFS for each transaction.
    1. Information required to be available: vessel identification, date of dealer transaction, dealer identification, vessel trip report serial

## Sector Reporting Requirements

June 9, 2009

- number, species purchased/received, and pounds purchased/received
2. Purpose: These data will be used to determine the actual landings for trip.
  3. Data will be maintained in a data system that allows easy transmission to NMFS if requested.
  4. NMFS may provide access to SAFIS dealer data through a web portal.
  5. Submission method: Reports are to be emailed to NMFS as a comma separated value (CSV) file. File format for this is found in Table 2.
- ii. Vessel – Sectors will obtain vessel trip reports for each trip made. When requested, reports will be transmitted to NMFS for each transaction.
1. Information required to be available: vessel identification, sail and landing date for trip, vessel trip report serial number, statistical area fished, gear fished, species, and hail weight
  2. Purpose: These data will be used to determine stock area, gear and proportion of catch in each stock area/gear combination used on a trip, and for determining the appropriate discard rate for unobserved trips.
  3. Data will be maintained in a data system that allows easy transmission to NMFS if requested.
  4. Submission method: Reports are to be emailed to NMFS as a comma separated value (CSV) file. File format for this is found in Table 3.
- iii. Dockside monitoring – Sectors will develop and maintain a program to monitor offloading of landings. See GMRI document for details. The program will include vessel hails when sailing and landing transmitted via VMS. Sectors will maintain data acquired through this program and may use it to help determine data quality. When requested, reports will be transmitted to NMFS for each transaction.
1. Information required to be available: vessel identification, sail and landing date, vessel trip report serial number, unloading port, hail weight, indication if trip offloading was observed, and indication whether all fish were offloaded.
  2. Purpose: These data will help in determining compliance with dealer and vessel reporting, including completeness of those reports.
  3. Data will be maintained in a data system that allows easy transmission to NMFS if requested.
  4. Submission method: Reports are to be emailed to NMFS as a comma separated value (CSV) file. File format for this is found in Table 4.
- iv. At-sea monitoring – see Center’s document

## Sector Reporting Requirements

June 9, 2009

3. Other Data Requirements – The draft Amendment 16 contains provision for all vessels to declare area fished via VMS. These requirements are two fold and include: vessel trip report serial number, area fished (1 of 4 broad stock areas), and kept catch. If a trip occurs in multiple stock areas a report is to be issued for each area.
4. Data quality – Sectors will be responsible for the quality of all data they obtain, including completeness, and for all reports transmitted to NMFS. NMFS will assist in setting up information quality programs.

## Sector Reporting Requirements

June 9, 2009

**Table 1 Sector Manager's Weekly Report file format**

<b>Report Column Name</b>	<b>Description</b>	<b>Data type</b>
Week ending date	Date (Saturday) of the last day of the week for this report	Date
Stock	The stock area code for a given species in a given statistical area. See Port Sampling Manual, Appendix A, for details.	Character
Species code	The Integrated Taxonomic Information System (ITIS) serial number for a species. See the SPECIES_ITIS_NE table for a description of the codes.	Character
Gear	Gear codes used by ACCSP.	Character
Number of trips	Number of trips within this record	Number
Landings - landed	Pounds landed, landed weight	Number
Landings – live	Pounds landed, live weight	Number
Discards	Pounds discarded, live weight	Number
Total catch	Total catch (sum of landings and discards) from this stock for this report	Number
New or updated record	Flag for new record or update to previously submitted record	Character